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Chairman, Projects Review Committee

19 May 1948

Executive for Administration and Mgt.

Map Cataloguing

1. The attached project appears to be a worthy one and is suitable for implementation by ORE in view of the fact that the map library is still a part of the Map Branch, ORE.

2. It may be well to consider in PRC meeting the feasibility of employing a permanent group for the cataloguing job in view of the fact that this project is presented on a basis of cataloguing only 9,000 map titles out of a total backlog of 75,000 titles.

3. In acting on this project we should also insure that OCD is kept fully in the picture with complete coordination to insure preparation of punch cards for central index purposes as the cataloguing proceeds.

4. Recommend that representatives be requested to attend the meeting from —

- a. Office of Collection and Dissemination
- b. Inspection and Security (in view of the request to use the cataloguers without full security investigation)

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Encl.

Memo to PRC fr ORE dtd 5 May 48
subj: Unclassified Map Cataloguing Project

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